

Terms of References (ToRs)

Manager: Academics and External Relations

Location: National Curriculum Council, Islamabad

No. of Positions: One (01)

Duration: December 15 - June 15

Payroll: Ministry of Federal Education and Professional Training

Compensation: 300,000 PKR

Background

The National Curriculum Council (NCC) Secretariat, Ministry of Federal Education and Professional Training (MoFEPT), has been engaging in ongoing curricular reforms across the country. NCC envisages comprehensive curricular reforms to provide quality education to all children of Pakistan. The reform exercise includes four verticals: 1) Standards, 2) Textbooks, 3) Teachers and 4) Assessments. During the different phases, the curriculum reform project focuses on various aspects of the four verticals, often simultaneously. This is crucial because of the interconnected nature of student learning outcomes, learning resources, and practices of teaching and testing.

Objective

To coordinate and facilitate the process and progress across the four verticals (Standards, Textbooks, Teaching and Assessments).

Roles and responsibilities

- Coordination of timelines and deliverables for the four verticals
- Technical support for the four verticals, especially for Teaching
- Capacity-building for public sector and low-resource settings
- Onboarding of curricular and subject experts from provinces/regions and stakeholder management
- Inclusion of contextual realities and on-ground challenges
- Develop concept notes, policy briefs and engagement strategies

Eligibility Criteria

- Education and Work Experience:
 - A PhD degree from a highly ranked university within Pakistan or abroad: The degree must have a focus on Education
 - Education or work experience of at least five (05) years in the education sector, with an emphasis on improving the quality of education delivery and capacity building for adult learners

- Required Skills:
 - Strong verbal and written communications skills.
 - Excellent organizational skills; ability to manage deadlines and to work independently and in teams.
 - Strong interpersonal skills
 - An understanding and knowledge of contemporary education needs in the Pakistani context
 - Ability to work in the field in sometimes challenging and uncertain environments.

How to Apply

Interested candidates , may submit their expression of interest (EOI) in a written form **(covering clearly mentioning the position title in the subject line, enclosed with a detailed CV containing therein all requisite information) to address mentioned below (in-person/ by courier/ by registered mail)**

Section Officer (General)
Room No.131, Block-'C', Pak-Secretariat,
Islamabad.
Ph: 051-9204248
